



## **CAPITAL ENVIRONMENTAL SERVICES – VACCINATION POLICY**

Capital Environmental Services (CES) is a New Zealand company with a strong public and environmental health background and supports the NZ Government's Covid-19 vaccination programme. We view it as an essential tool in managing the spread and control of Covid-19 and therefore minimising the risk of harm to our workers and others while they are visiting our site, and while we are visiting yours. As a PCBU, we have a duty of care under the Health & Safety at Work Act 2015 to ensure as far as reasonably practicable, the health and safety of anyone entering our site including those employed by other entities. Equally all our personnel have their own fundamental health and safety obligations to ensure so far as reasonably practicably, their own health and safety and that of others.

Our highest priority has always been to provide a safe environment for our team, customers and visitors. The asbestos industry is already a high-risk environment requiring essential health and safety procedures and controls to ensure the protection of those involved. Covid-19 in the community introduces more risks to us all and we have undertaken a health and safety risk assessment to determine what our ongoing response will be to help protect our people and workplaces from the negative consequences of Covid-19. The risk assessment has been completed and approved by CES personnel. Our team consent to using 'My Vaccine Pass' and our site has covid restrictions in place to manage our risks.

### **Our Policy**

**From 3<sup>rd</sup> December 2021**

#### **Visits to our Laboratory Site**

Access to the laboratory is limited, clients and members of the public can still drop samples off using the contactless drop box and / or safe physical distancing. Those wishing to enter our site must have "My Vaccine Pass" or provide company policy statement. On arrival visitors will be required to:

- Sign in and display "My Vaccine Pass"
- Company Policy may be provided prior to arrival.
- Follow all applicable COVID-19 protocols for the Wellington region
- Follow our Health & Safety COVID-19 protocols including face masks and hygiene procedures.

#### **Visits to your Workplaces**

Our CES team members will use "My Vaccine Pass" when visiting your premises. They will follow all your COVID-19 protocols including any requirement to present proof of vaccination on arrival.

When receiving requests for site visits or enquiries for surveying, sampling, and other field works initial pre-planning by CES personnel organising the visits shall confirm client vaccination policy and that of premise being visited. PCBUs are expected to confirm the vaccination policy / status of facilities / premises being visited prior to site visits. Should clients not agree to provide confirmation of policy a risk assessment shall be carried out before agreeing to works. Where risks are determined to be high the client will be advised we are unable to provide the service. If any of your team members are not fully vaccinated, we ask that you support our approach by not requesting a face to face meeting with us.

We will not ask for vaccination information on sites of PCBUs, or sites managed by them, that have provided us with a Vaccination policy or operate with "My Vaccine Pass" at their sites.

We acknowledge that the risk associated with Covid-19, and the measures that can be taken to minimise or eliminate these risks, may change. To adapt and remain proactive we will review these measures regularly to ensure they reflect any new controls which become available in the future.

Thank you for your support and understanding as we implement these measures.